

## UPDATE

- All creative for promotions approved
- Direct mail drops week of 3/29/99
- Media Plan review and approve week of 3/22/99
- Site checks completed and reports issued
- Review D.L.Blair communication drafts week of 3/22/99
- Gear and incentives:
  1. Creative approved by Legal
  2. Legal reviewing gear items
  3. Bid request sent week of 3/15/99
  4. Bids submitted 4/1/99
  5. Bid selection 4/2/99
- Need to review and approve school curriculum
- First draft of KMG project agreement reviewed 3/16/99. Second draft pending.
- Need to review KMG communication timeline and drafts
- Need KMG offsite venue and activity recommendations
- Review draft of SACO Emergency Action Plan week of 4/26/99

2070815670